



केन्द्रीय विद्यालय संगठन
शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली
KENDRIYA VIDYALAYA SANGATHAN
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File No: 11-EDP0LPTP/1/2021-EDP Section-Part(1)/970-998

Dated: 05-08-2022
Email

उपायुक्त,
केन्द्रीय विद्यालय संगठन,
सभी क्षेत्रीय कार्यालय

Subject: Approval for procurement of one Laptop for Office use in each KVs.

Madam / Sir,

The competent authority has approved provision of one laptop for each KV for office use. The laptop may be procured out of Computer head of VVN fund exclusively for use for official work/purposes by following Meity's specifications through GeM. The laptop must be kept recorded in stock register as a property of KV and not to be allotted to any individual's name.

The school authority will ensure safety and security as well as security of data/information recorded in the Laptop.

The laptop may be procured at KV level through GeM by following the procedures laid out in the GFR and technical specification of Laptop as per guidelines of Meity (copy enclosed).

The Govt. of India OM No. F. No. 8 (34)/2017-E.II(A), dated 20/02/2018 & dated 22/10/2018 issued by Department of Expenditure, Ministry of Finance, Govt. of India may please be followed for limitation of price.

It is requested that all the above information may please be disseminated in all Kendriya Vidyalayas under your jurisdiction.

Yours faithfully,

(Pallavi Sharma)
Deputy Commissioner (Trg./EDP)

Encl: -

- (1) Copy of Guidelines of Meity
- (2) Copy of O.M.s of Govt. of India as stated above.

Copy to:-

Joint Commissioner (Trg./IT) KVS Hq New Delhi.
Joint Commissioner (Finance) KVS Hq New Delhi.

W-43/4/2020-IPHW
Government of India
Ministry of Electronics and Information Technology
(IPHW Division)

Dated: 17.04.2021

Subject: Model Technical specifications of Desktop PCs, Laptop PCs and Tablet PCs

Ministry of Electronics and Information Technology (MeitY) has notified mechanism for calculating local content for Desktop PCs and Laptop PCs vide Notification No. W-43/4/2019-IPHW-MeitY dated 07.09.2020, in furtherance of the Public Procurement (Preference to Make in India) Order 2017.

2. MeitY, in consultation with the Industry stakeholders has framed model technical specifications of Desktop PCs, Laptop PCs and Tablet PCs for procurement to be made by Ministries / Departments and their agencies / PSUs. The procuring entities may incorporate the specifications of Desktop PCs, Laptop PCs and Tablet PCs as per their requirement in the tender document from the model technical specifications given below:

3. Model Technical Specifications:

3.1 Desktop PCs:

Parameters	Model Specifications		
	Entry Level	Mid Level	High end
Processor	Core i3 10100/AMD R3 3200G	Core i5 10400/AMD R5 3400G	Core i7 10700/AMD R7 3700
RAM	4GB	8GB	(16GB) / (8GB x 2)
ROM Size	500 GB HDD	500 GB HDD	1 TB HDD, 256GB(SDD)
Chipset	Commercial chip sets		
DVD	DVD RW		
Display size (Monitor)	21.5" WTFT		
Display Type	LCD / LED		
Keyboard	Wired / Wireless		

Parameters	Model Specifications
Mouse	Wired / Wireless
Cabinet	MT
SMPS	180-250W
Speaker	1 speaker port
Ports	Minimum 6 USB, VGA/HDMI, LAN
OS	Windows/ Linux
Certification	BIS, BEE, EPR, RoHS or any other relevant Indian Certificates

3.2 Laptop PCs:

Parameters	Model Specifications		
	Entry Level	Mid Level	High End
Processor	Pentium Gold 6405U/ AMD Athlon 3050U	Core i3 1005G1/ AMD Ryzen 3 3250U	Core i5 1035G1/ AMD Ryzen 5 3500U
RAM	Minimum 4GB DDR4, with 2 DIMM slots with upto 32GB memory expandability	Minimum 4GB DDR4, with 2 DIMM slots with upto 32GB memory expandability	Minimum 8GB DDR4, with 2 DIMM slots with upto 32GB memory expandability
ROM Size	1 TB HDD	1 TB HDD	1 TB HDD +256 GB SSD 500 GB HDD/ 512 GB SSD
Battery	Lithium ion Battery Capacity (WattHour) - Minimum 36 Battery Backup Time (Hours) - 8		
Chipsets	SoC		

Parameters	Model Specifications
Display size	14"
Display Type	LCD / LED
Resolution	1366x768 HD display
Bluetooth	Enabled 5.0 or higher
Wireless Device	Wireless 802.11 ac+ BT 5.0 or higher
Interfaces	RJ-45, Min. 2 USB3.0 Type A & 1 USB 3.0 Type C, Audio combo port, DC Adapter Jack, HDMI port
Audio	Built-in stereo speakers with high definition audio support. Built-in Microphone.
Security	Bios Password/ FTPM 2.0 etc.
Hardware interface	USB and HDMI
Ethernet controllers	Gigabit Ethernet
Keyboard & touch pad device	Keyboard with touch pad
Mouse	Optional
Camera for video conferencing	HD 720p Webcam
Certification	BIS, BEE, EPR, RoHS or any other relevant Indian Certificates

3.3 Tablet PCs:

Parameter	Specification
Processor	Quad-Core with frequency of 1.8 GHz or more
RAM	2 GB or higher

Parameter	Specification
ROM	32 GB or higher
Rear Camera	5 MP or higher
Front Camera	2 MP or higher
Battery (mAh)	5400mAh or more
Display (Size/Type/Resolution)	8.0" or more TFT (capacitive, multi-touch) 600 x 1024 (or higher)
Bluetooth Version.	4.0 or higher
Wi-Fi	802.11 a/b/g/n
Network Support(Data & voice)	4G/LTE 3G/2G/VoLTE
SIM card slot	1 Micro SIM
Voice Calling Support	Yes
Micro USB 2.0 Slot	Yes
Audio In/Out	3.5mm Headphone Jack
GPS	Yes
Operating System	Android 10.0 or equivalent
Certifications	BIS and BEE, EPR and RoHS and any other relevant Indian Certificates

4. Local content shall be calculated as per the MeitY Notification No. W-43/4/2019-IPHW-MeitY dated 07.09.2020, as amended from time to time.

5. The aforesaid model specifications shall be revised on a yearly basis, or earlier as deemed necessary, after due consultation with Industry / Industry Associations.

New Delhi, the 20th February, 2018

OFFICE MEMORANDUM

Subject: Instructions for the purchase of laptops/notebooks and similar devices for eligible officers – revised guidelines.

In supersession to this Ministry's Office Memorandum bearing No. 08(64)/2017-E.II(A) dated 27th September 2016, regarding purchase of Note Book/Lap-Top computers by Ministries/ Departments & delegation of powers thereof, it has been decided that lap-top; tablet; notepad; ultra-book; notebook, net-book or devices of similar categories may be issued to officers of the rank of Deputy Secretary and above for discharge of official work. These powers shall continue to be exercised in consultation with the Financial Adviser by the Secretary of the Ministry/ Department or any other authority who are specifically delegated these powers by this Ministry from time to time, duly taking into consideration the functional requirements and budgetary provisions.

2. This would, however, be subject to the following conditions:

(i) **Cost of device:** The Cost of device including Standard software* shall not exceed Rs. 80,000/-.

Standard Software: Any software (Operating System, Antivirus software or MS-Office etc.) that is essential for the running of device towards discharge of official functions/duties.

(ii) **Purchase Procedures:** As prescribed under GFRs/CVC guidelines may be followed.

(iii) **Safety, Security & Maintenance of Device:** The officer, who is given the device, shall be personally responsible for its safety and security as well as security of data/information, though the device shall continue to remain Government property. The officer concerned will be at liberty to get the device insured at his personal cost.

(iv) **Retention/Replacement of device:**

- a) No new device may be sanctioned to an officer, who has already been allotted a device, in a Ministry /Department, up to five years. Any further issue of laptop in case of loss/damage beyond repairs within the prescribed period, should be considered only after the cost is recovered from the officer based on the book value after deducting the depreciation.
- b) For the purpose of calculation of the book value, a depreciation of 25% per year, on straight line method, be adopted.
- c) Post the completion of five years of usage, the officer shall retain the issued device.

(v) **Conditions at the time of transfer, Superannuation etc.:**

- a) In case where, at the time of purchase of device if the residual service of the officer is less than 5 years or in case the officer is transferred/deputed to State Govt. but with residual service of less than 5 years or the officer leaves the Government Service within 5 years of purchase of such device, the officer concerned will have the option of retaining the device by paying the amount after deducting the depreciation.

- b) Upon transfer/deputation of the officer to other Ministry/ Department/Attached/Sub-ordinate offices of the Government of India or to the State Government in case of Officers of the All India Services, the officer will have the option of retaining the existing device and in case of such retention, this fact should be specifically mentioned in the Last Pay Certificate (LPC).

3. **Instructions for Ministries/Departments:**

- (i) For the officials who are currently holding laptops, notebooks or similar devices in accordance with the provisions of O.M. dt. 27/09/2016, the terms & conditions for retention/disposal of the device shall continue to be governed under the existing instructions of the said O.M.
- (ii) The applicability of the provisions of this order to the officers of Armed Forces/Para-Military Forces, officers of MoD & other similar establishments would be subject to restrictions imposed by the concerned departments/organizations duly taking into consideration the security of information. In all such cases the security of the information shall be the responsibility of the concerned department.
4. This is issued with the approval of Secretary (Expenditure).



(Dr. Bhartendu Kumar Singh)
Director(E.IIA)

To

- 1) All Ministries/Departments of Government of India
- 2) All Financial Advisers
- 3) NIC, D/o Expenditure

No. 03(13)/2018-E.II(A)
Government of India
Ministry of Finance
Department of Expenditure

North Block, New Delhi
Dated: 22nd October, 2018

OFFICE MEMORANDUM

Subject: Instructions for the purchase of laptops/notebooks and similar devices for eligible officers – Clarification regarding admissibility of Taxes/GST on the price ceiling.

The undersigned is directed to inform that references have been received in this Department seeking clarification regarding admissibility of Taxes/GST on the prescribed price ceiling of Rs. 80,000 as mentioned in Para 2(i) this Department's O.M. No 08(34)/2017-E.II(A) dated 20th February, 2018 on the above subject.

2. The matter has been considered in this Department. Since taxes are statutory in nature and are bound to change from time to time, it is clarified that the price ceiling of Rs. 80,000/- for the purchase of laptops/ notebooks and similar devices for eligible officers under the provisions of this Ministry's OM dtd. 20th February 2018 is **exclusive of taxes**.

3. This is issued with the approval of Secretary (Expenditure).


22/10/18.

H. Atheli
(Director)

To:

- (i) All Ministries and Departments of the Govt. of India as per standard distribution list.
- (ii) All Financial Advisors
- (iii) Nic for uploading on Ministry's website.